

FREQUENTLY ASKED QUESTIONS

< About GGP Scheme >	2
1. <i>What is GGP?</i>	2
2. <i>What are the projects for which assistance is given by Government of Japan?</i>	2
3. <i>Who is eligible to apply for assistance?</i>	2
4. <i>How many projects are supported annually by Government of Japan through its GGP scheme?</i>	2
5. <i>What basic conditions are required to be fulfilled by an eligible organization?</i>	3
6. <i>Does GGP scheme support projects for higher education, training, and research in Japan ?</i>	3
7. <i>What is the limitation on the number of projects an applicant can apply for?</i>	3
< About Grant Assistance >	3
8. <i>What is the maximum budget allocated for a project under the GGP scheme?</i>	3
9. <i>Do Government of Japan support recurring expenditure against the proposed projects?</i>	3
10. <i>Will GGP scheme provide any Food/Travel/Accommodation allowance to the visiting representative of the applicant on the day of Grant signing ceremony?</i>	4
< About Process of Sanction of Grant >	4
11. <i>What is the normal time taken for sanction of grant?</i>	4
12. <i>What is the process of selection, Embassy of Japan follows in choosing the project from the concerned applicant?</i>	4
< How to apply for GGP >	4
13. <i>How does an applicant apply for assistance?</i>	4
14. <i>Is there any deadline for the submission of the project application?</i>	5
15. <i>To whom do I address my application?</i>	5
16. <i>What are the mandatory documents that would normally be required to be enclosed with the application?</i>	5

< About GGP Scheme >

1. What is GGP?

Grant Assistance for Grassroots Projects (GGP) scheme is a part of Official Development Assistance (ODA) of Government of Japan. Since 1989, Government of Japan has been offering financial assistance scheme called “Grant Assistance for Grassroots Projects (GGP)” for development projects designed to meet the diverse basic human needs of the people in more than 100 countries including INDIA.

The GGP scheme of Government of Japan has acquired an excellent reputation worldwide for providing timely support to the development projects, which directly benefit the local communities at the grassroots level.

The GGP scheme supports projects implemented by non-profit organizations such as NGOs, medical and educational institutes, who are eligible to receive foreign funds under the concerned law of Government of India.

2. What are the projects for which assistance is given by Government of Japan?

Government of Japan through its GGP scheme currently extends financial assistance to Non-Profit Organizations working for the welfare of disadvantaged and needy sections of the society. Generally GGP scheme mainly target in the area of Primary education and Adult Literacy, Basic Health Care, Poverty Alleviation, Safe Drinking Water and Sanitation, Women’s Empowerment, Child Welfare including support for street children and Elimination of Child Labor, Support for Persons with Disabilities and Preservation of Environment.

3. Who is eligible to apply for assistance?

Kindly refer to page 2 of “**Guideline for GGP Application**” on the following link:

<http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>

4. How many projects are supported annually by Government of Japan through its GGP scheme?

GGP scheme supported 18 projects in India in the FY2010, however the number is changeable on yearly basis and the total number of supported projects in India is divided into five areas; Northern/North-Eastern States, Karnataka State, Eastern States, Southern States, and Western States. We have corresponding GGP Units located in Embassy of Japan, New Delhi, and four Japanese consulates located in Bangalore, Kolkata, Chennai, and Mumbai.

Each GGP Unit has their own fund allocation and corresponding area to support projects, based on State level. For more details, please contact the corresponding GGP Unit. The address and contact details of the corresponding GGP Unit can be referred from page 13-14 of “**Guideline for GGP Application**” on the following link:

<http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>

5. What basic conditions are required to be fulfilled by an eligible organization?

The basic conditions required to be fulfilled by an eligible organization are as under:

- Applicant body should be legally registered under the relevant registration act.
- FCRA Certificate from Ministry of Home Affairs, Government of India
- A minimum of two years experience in the field of activity
- Financial-stability

6. Does GGP scheme support projects for higher education, training, and research in Japan ?

No. GGP scheme does not provide scholarships, grants, or loans directly to individuals or organizations for education, training, conferences, seminars, or research in Japan and India.

7. What is the limitation on the number of projects an applicant can apply for?

As a norm, an applicant can apply for a single project at a time.

< About Grant Assistance >

8. What is the maximum budget allocated for a project under the GGP scheme?

The maximum budget allocated for an individual project is 10 million Japanese Yen.

For more details, kindly refer to page 3 of “*Guideline for GGP Application*” on the following link: <http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>

9. Do Government of Japan support recurring expenditure against the proposed projects?

No, Government of Japan through its GGP scheme supports only non recurring items such as procurement of durable equipments, construction of building etc and has no provision for recurring cost such as salary/honorarium to staff, rent, food expenses, contingencies, stipend to trainees/students, transport allowances etc.

Please note: - GGP scheme does not support tax which is applied by Government of India on various items. TAX on GGP supported items (e.g. Indirect tax expenses on Cements, Mud, Rod etc) has to be borne by the applicant.

10. Will GGP scheme provide any Food/Travel/Accommodation allowance to the visiting representative of the applicant on the day of Grant signing ceremony?

No, we do not provide any such allowance. Applicants should arrange for their own accommodation on the day of Grant ceremony.

< About Process of Sanction of Grant >

11. What is the normal time taken for sanction of grant?

Assuming that all requisite documents is available and up-to-date, and that funds are available under the scheme, the processing and final sanction of grant would take approximately twelve months from the day we received your proposals.

12. What is the process of selection, Embassy of Japan follows in choosing the project from the concerned applicant?

The process is as follows:

1. Submission of Application Form
2. Assessment of the Proposal
3. Site visit to shortlisted proposals by the corresponding GGP office
4. Further short listing of proposals by the GGP Screening Committee and obtaining clearance from the Ministry of Finance of India
5. Final Selection of the proposal by the Ministry of Foreign Affairs of Japan, Tokyo
6. Signing of Grant contract between the recipient organization and the Embassy/Consulate-General of Japan.
7. Disbursement of Grant money
8. Implementation of Project etc

< How to apply for GGP >

13. How does an applicant apply for assistance?

Applications for getting assistance under GGP scheme have to be made in prescribed formats, which are available in the website of Embassy of Japan, New Delhi on the following link:

<http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>

14. Is there any deadline for the submission of the project application?

It depends on your project state. In case your project site is located in Eastern states (Bihar, Jharkhand, Odisha and West Bengal), the deadline is end of October but it can be extended according to GGP Unit in Kolkata. Please contact to GGP Unit in Kolkata for more details.

But for all other states, we do not have any deadline. Applicants can send us their application when they complete the application formalities.

15. To whom do I address my application?

All applications or advance copy of application (Concept Note) will be accepted by Mail with hardcopy to corresponding GGP Unit. If your project site is located in Northern/North-Eastern States, the application will be addressed to GGP Unit, Economic Section, Embassy of Japan, New Delhi.

Apart from the GGP Unit based in New Delhi, we also have other four GGP Units in Japanese Consulates in India (Mumbai, Kolkata, Bangalore and Chennai). As each GGP Unit has corresponding project areas, please confirm your corresponding GGP Units before sending your application. If your application is sent to not-corresponding GGP Unit, those documents will not be returned and not be screened.

The address and contact details of the corresponding GGP office can be referred from Page 13-14 of "**Guideline for GGP Application**" available on the following link:

<http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>

16. What are the mandatory documents that would normally be required to be enclosed with the application?

Kindly refer to page 7-8 of "**Guideline for GGP Application**" on the following link:

<http://www.in.emb-japan.go.jp/Japan-India-Relations/GGP/ggp.html>